

## Record of Officer Decision


This form is the written record of a key or significant operational decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision
<b>Contact person:</b>	Mike Kinnaird	Telephone number: 0113 3786002
<b>Subject<sup>1</sup>:</b>	Floral decorations and seasonal bedding arrangements 2021	
<b>Decision details:</b>	What decision has been taken? <sup>2</sup>	
	<p><b>Floral Decorations</b></p> <p>The service will not be supplying and maintaining floral decorations to the city centre and surrounding areas this spring and summer. We will however, honour any commitments where they are purchased by community committees, ward members or community groups. This will include maintenance as applicable.</p> <p><b>Seasonal Bedding Displays</b></p> <p>This year Summer bedding displays will be restricted to areas that already have spring bedding displays planted in them, such as crematoria, cemeteries, remembrance gardens and city parks. Those flower bed areas left will not be planted out with bedding but will be seeded during March with a pictorial wildflower mix that will provide colour from May right through to late October. This seed mix has the added benefit of being an excellent pollinator and fits in well with the council's actions to combat climate change and promote biodiversity.</p>	
	<p>A brief statement of the reasons for the decision<sup>3</sup></p> <p>The Parks and Countryside service is running at reduced staffing levels due to shielding and some staff required to self- isolate. This has coincided with very high usage levels as a result of national COVID-19 restrictions. This is likely to continue to have an impact until late spring/early summer when other social/leisure activities may be starting to open. The service is therefore having to concentrate reduced resources on making sure these spaces are safe and maintained as a priority. As a result of that there will be some effects on the provision of floral decorations and bedding displays.</p>	
	<p>Brief details of any alternative options considered and rejected by the officer at the time of making the decision</p> <p>N/A</p>	
<b>Affected wards:</b>	All	

<sup>1</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>2</sup> Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.

<sup>3</sup> Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal or Equality colleagues as appropriate.

<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member Environment and Active Lifestyles	
	Ward Councillors	
	Others	
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation  Sean Flesher, spring and summer 2021	
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s)	
	Signature	Date
<b>Call In</b>	Is the decision available <sup>6</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>7</sup> Sean Flesher , Chief Officer Parks and Countryside	
	Signature  	Date 23 <sup>rd</sup> March 2021

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> Complete this section for key decisions only

<sup>6</sup> Significant operational decisions are never available for call in. Key decisions are always available for call in unless they have been exempted from call in.

<sup>7</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.